

National Supplier Clearinghouse Advisory Committee (NSCAC)

Improving communication between the National Supplier Clearinghouse (NSC) and the supplier community

NSCAC MEETING MINUTES WITHOUT THE NSC

Date: Wednesday, October 26, 2011

Time: 3:00pm to 4:30pm

Location: Medtrade, Room 213

Meeting opened at: 2:10pm

Meeting minutes taken by Rose Schafhauser

Present: Tom Heinrich, Joan Cross, Herb Langsam, Miriam Lieber, Robert Clock, Greg Packer, Peggy Walker, Sheila Roberson, Michael Hamilton, Laraine Forry, Gwen Turner, Paula Koenig, Donna Bunyard, James Herron, Jolene Ward, Wendy Russalesi, Jenna Pedersen, BJ Bowser, Nancy Martin, Sara Ochenski, and Rose Schafhauser.

1. Roll Call and Statement of protocol for NSC meetings: Joan Cross: Only NSCAC Members are able to vote on NSCAC business. Do not discuss individual company issues before or after the NSCAC/NSC meeting.
2. Approval of the July 20, 2011 meeting minutes: Miriam Lieber motion to approve the meeting minutes as written. Second by Herb Langsam. Motion carried.
3. Treasurers Report through September 30, 2011: Herb Langsam reported all regions have submitted the funds. Motion to approve the report as presented by Tom Heinrich. Second by Laraine Forry. Motion carried.
4. Old Business:
 - a. NSC Inspection Tracking sheets to the NSCAC-2 submitted and resolved: Joan Cross.
 - b. NSC/Customer Service Issues – reminders on reporting: Still not returning calls. Not a lot of communication between Erika and customer service is not educated in PECOS and how it works
 - c. NSC update:
 - i. Site visits: should be signed by Barry McManus (not Mark Majestic) shouldn't let them in.
 - ii. Sign a site visit form.
 - iii. Send information requested in 48 hours.
 - iv. Must have the office open 30 hours. Do not consistently be gone during the posted office hours.
 - v. Some site inspectors should have a form that needs to be signed. Some are not getting forms when coming in to take pictures. Will ask the question why some have forms and some do not. Will also ask why we cannot always get a copy.
 - vi. Discussed revocations, and appeals process.
 - vii. PECOS: contact EUS 866-484-8041 if having PECOS problems - not the NSC. Only contact the NSC for general information. Have 30 days to get information over – consent form, licenses etc.
 - viii. Michigan: requires a manufacturer's wholesale license from the board of pharmacy. Some issues related to this for if you service any Michigan patient. Let Joan know if you have any dealings with this. Enforcement began Sept 1st but has been on the books for 3 years.
 - ix. Licensure website still not accurate – need to let the NSC know.
 - x. Revalidations – have 35 days to respond and only a 1 time 60 days within the postmark date.

NSCAC Operations

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1. Should request by the postmark date, not the date of the letter. Request a copy in written.
 2. Unsolicited revalidations are strongly discouraged.
 3. Background check and fingerprinting is still in process.
 4. New CMS 855 form.
 5. CMS6028.
 6. Notice of death – if an owner dies – supposed to send an email to death email address. .
 7. Do not have to send surety bond renewal unless a change in the surety bond company.
 8. Change in the link for pay.gov after 12-31 it will tell you the address to go to. Nancy didn't know about the new address.
 - xi. No control over PECOS - they can access it, but have no control over it.
 - xii. You have to go in there to activate the PECOS system.
 - xiii. Need to ask the question on the revalidation letter going out to the correspondence address – where are they getting that address – NSC system or PECOS.
- d. PECOS Issues for DMEPOS Providers: All
- e. Licensure renewals: for large supplier – how can they verify the NSC has the right licensure information correct?
- i. Supposed to get a letter. Not always getting it. How do we know that we have to send in licensure updates?
 1. Jolene will ask this with the CBIC about this issue – if they will develop or deny.
 2. Put on website what licenses are needed.
5. New Business:
- a. Submitting questions to the NSCAC to be submitted to NSC – questions have been very supplier specific: Joan reminded everyone to utilize tracking sheet and not save for the questions.
 - b. Other New Business: no other new business.
 - c. Review NSC Agenda and Questions: reviewed agenda and draft Q & A for further follow-up.
 - i. Site inspections sheets – get information to Rose and she will summarize and will be shared with committee.
 - d. Future NSCAC/NSC Meetings (teleconference meetings scheduled 3 Wednesday of January and July):
 - i. Teleconference January 18th, 2012 at 11:00am eastern time for NSCAC Only and 2:00pm eastern time for NSCAC/NSC/CBIC
 - ii. Medtrade Spring April 10-12, 2012 Sands Convention Center, Las Vegas
 - iii. Teleconference July 18th, 2012 at 11:00am eastern time for NSCAC Only and 2:00pm
 - iv. Medtrade Fall October 15– 18, 2012 Atlanta
6. Adjournment: Joan Cross adjourned the meeting at 4:40pm.

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