

# National Supplier Clearinghouse Advisory Committee (NSCAC)

*Improving communication between the National Supplier Clearinghouse (NSC) and the supplier community*

## NSCAC MEETING MINUTES WITHOUT THE NSC

**Date:** Wednesday, January 18, 2012

**Time:** 11:00 am to 12:00 pm eastern time (10am central, 9:00am mountain, 8:00am pacific)

### Via Teleconference

Present: Joan Cross, Miriam Lieber, Herb Langsam, Tom Hood, Tom Heinrich, Paula Koenig, Peggy Walker, Laraine Forry, Kimberlie Rogers-Bower, Sheila Roberson, Deanne Birch, Gwen Turner, and Rose Schafhauser.

Absent: Jolene Ward-emailed.

Meeting opened at: 11:02 am eastern time.

Meeting minutes taken by Rose Schafhauser

1. Reminder of teleconference etiquette: Joan Cross informed the group about do not place phone on hold and place phones on mute when not talking. Maybe asked to leave if you are on a cell phone if causing problems.
2. Roll Call and Statement of protocol for NSC meetings: Joan Cross reminded the group that only NSCAC Members are able to vote on NSCAC business. Do not discuss individual company issues before or after the NSCAC/NSC meeting.
3. Approval of the October 29, 2011 meeting minutes: Motion by Miriam Lieber to approve the minutes as presented. Second by Herb Langsam. Motion carried.
4. Treasurers Report through December 31, 2011: Herb Langsam provided the treasurers report. Motion to approve the report as presented by Miriam Lieber. Second by Laraine Forry. Motion carried.
5. Old Business:
  - a. NSC Inspection Tracking sheets to the NSCAC: 1 submitted. Updated tracking sheet on website: Joan Cross
    - i. Tracking sheet issue: Inspector asked the following:
      1. Do we service only Medicare pts at this location?
      2. Who is in charge of that particular facility?
      3. Requested a list of PTAN numbers for the whole company?
      4. Requested the physical address of the branch be on the liability policy-the corporation has a blanket policy that was provided but she wanted the branch to have its own address listed on the policy.

Response from NSC: Erika had forwarded the information as attached to the NSC Site Investigations supervisor for review. According to our inspection standards as outlined by CMS, the inspector acted within the confines of the standards and the inspection was conducted appropriately.

Status – redirecting following questions to NSC and asking if we can get a copy of site inspection form.

1. Where in the Medicare 30 Supplier Standards does it say I have to provide a list of all the PTANS that my parent company has to a Site Inspector for at a specific branch? Why did we have to fax that to the NSC to pass our inspection?

### NSCAC Operations

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2. Where does it say in the Medicare 30 Supplier Standards that each individual branch must have liability insurance specific to that branch when the parent company has a blanket policy that has an addendum listing all the covered branches?

3. Where does it say that the branch must disclose who is in charge of that facility-we are only required to disclose ownership and the branch managers are not owners?

Should be allowed to ask it. It is not a required element, however. Some nationals do not have branch managers. But will bring to Nancy because some are requiring them to provide it is when it gets complicated.

4. Where does it say in the Medicare 30 Supplier Standards that a supplier must disclose the types of patients it serves? (Private Pay, Medicare, Commercial Insurance, Medicaid)

Have not heard responses back from Erika yet. We will mention this to her on the call this afternoon. Need to request why is necessary for question number 4.

ii. Paula Koenig had an issue with a site inspection that she will fill out and send to Rose.

b. NSC/Customer Service Issues – reminders on reporting: there were no issues reported.

c. PECOS Issues for DMEPOS Providers: There have been no further enhancements. Still several issues in updating in PECOS. Issues with information on products page. Nancy is aware of the issues.

i. Timeliness issues in working PECOS.

ii. Revalidations payment through PECOS seems to be working. Several members reported that it is working.

iii. Must not be clear enough on the password and the security form – not printing it out. Will continue to push for FAQ's for PECOS system.

### 6. New Business:

a. Elections: will be held at the Spring Medtrade.

b. Other New Business:

i. Kimberlie Rogers-Bowers asked regarding licenses when checking off box of what the supplier if they are a Respiratory Company with Respiratory Therapists. If the state allows and RN or LPN that an RT would perform, do we still check off Respiratory Therapists when technically you don't have one because the state doesn't require it.

1. Need to ask this question to verify.

ii. Also, regarding license, when sending in updated license, you get a generic response that they received the license and not update. Kept track of these letters. Asked Nancy for them to send back for the specific license instead of a generic letter – and Nancy has not responded.

1. Can it be specific to the license and not generic letter?

2. Will this eventually come from PECOS?

iii. Sheila had a question about the medicare.gov not being accurate to the CMS rep if they are on because no longer being done by the NSC – Sheila to ask the question after they get done talking.

c. Review NSC Agenda and Questions: reviewed the agenda enclosed, and draft Q & A for updates.

d. Future NSCAC/NSC Meetings:

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- i. Medtrade Spring April 10-12, 2012 Sands Convention Center, Las Vegas. Rose heard today that Region D DAC meeting is on Thursday 10am to 12pm when the NSCAC typically meets for that is when Noridian can meet.
  - ii. Teleconference July 18<sup>th</sup>, 2012 at 11:00am eastern time for NSCAC Only and 2:00pm
  - iii. Medtrade Fall October 15– 18, 2012 Atlanta
7. Adjournment: at 11:55am eastern.

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## NSCAC Financial Statement – December 2011

Income	
Associate Member Support	\$0.00
Payment from Region A	\$1250.00
Payment from Region B	\$1250.00
Payment from Region C	\$1250.00
Payment from Region D	\$1250.00
<b>Total Income</b>	<b>\$5000.00</b>
Expense	
Office Supplies	0
Bank Charge	\$4.95
Meeting Expense	0
Management Service	\$4000.00
Telephone	\$0.98
Travel Expenses	\$653.02
Website	\$583.64
<b>Total Expenses</b>	<b>\$5242.59</b>
<b>Net Income</b>	<b>(\$242.59)</b>

## Balance Sheet as of December 2011

Assets:	
Checking/Savings	\$1596.17
<b>Total Current Assets</b>	<b>\$1596.17</b>
Liabilities & Equity:	
Retained earnings	\$1838.76
Net Income	(\$242.59)
<b>Total Equity</b>	<b>\$1596.17</b>

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